

Lancashire County Council Fees and Charges Schedule 2023/24

Highways Service Fees and Charges 2023/24 - Discretionary charges unless stated otherwise

Note: anything permitted under a statutory provision may be charged for but if not stated in the schedule is 'at cost' or 'at agreed fee'.

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998: HIGHWAYS CHARGES.					
Skip permit	Consideration by a local highway authority of an application by any person for permission to deposit, or cause to be deposited, a skip on any highway pursuant to section 139(1) and (2) of the 1980 Act	We check that the proposed location is safe to place a skip on the public highway and that a permit is appropriate. If approved we issue a permit for a maximum duration of 28 days.	£33.00	£36.00	Per application (max 28 days)
Scaffolding, and other structures permits.	Consideration by a local highway authority of an application for a licence in writing to erect or retain on or over a highway any scaffolding or other structure, in connection with any building or demolition work or the alteration, repair, maintenance or cleaning of any building, which obstructs the highway pursuant to section 169(1) and (2) of the 1980 Act	We check that the proposed location is safe to erect scaffold/access tower or other temporary structure upon the public highway. If approved we issue a permit for a standard duration of 1 week.	£33.00	£36.00	Per application (standard duration 1 week)
Permit to make an excavation in the highway or deposit materials on the highway	Consent to make a temporary excavation in a street or to temporarily deposit building materials, rubbish or other things in a street that is a highway maintainable at the public expense, and the undertaking of site inspections to monitor compliance with such consent pursuant to section 171(1), (2), (4) and (5) of the 1980 Act	We check that the proposed location is safe and that a permit is appropriate. If approved we then create and issue a permit for a maximum duration 1 month			
		Temporary excavation	£239.00	£263.00	Per consent
		Building materials	£186.00	£204.00	Per consent. Minimum fee. Increases depending upon number of streets.
		Minimum fee. Increases depending upon number of streets			
Consent not to erect hoarding	Consideration by a relevant authority of an application for consent for the obligation to erect a hoarding or fence in accordance with section 172(1) of the 1980 Act to be dispensed with pursuant to subsection (2) of that section	Hoarding is a legal requirement for works on or adjoining the highway. In certain circumstances, this requirement may be waived. This fee is for verification that hoarding is not required for works on or adjoining the highway.	£32.00	£35.00	Per consent
Hoarding inspection	Anything done by a relevant authority in connection with site inspections to monitor compliance with duties imposed by section 172(3) and by section 173(1) of the 1980 Act on a person who has erected a hoarding or fence.	Where, hoarding is erected Lancashire County Council may impose requirements for the hoarding (for example, being securely fixed). This fee is for each inspections to ensure that conditions imposed by Lancashire County Council are complied with.	£35.00	£38.00	Per inspection
Construction of cellars under street	Consideration by a relevant authority of an application for consent under section 179(1) of the 1980 Act to construct works to which that section applies under any part of any street	Consideration for permission to construct a cellar or vault beneath the structural layers of the highway (adjoining and having access to an adjacent structure or premises). We will check and approve location of the proposed structure subject to adopted status of highway surface and details of subsoil ownership. We will approve construction of structure subject provision of full technical and structural design and proof of full consultation with utility providers. We will provide permission to excavate within the highway and will undertake appropriate inspection in relation to reinstatement of the highway structure.	At cost	At cost	Per application
Construction of opening into cellar	Consideration by a relevant authority of an application for consent to make an opening in the footway of a street as an entrance to a cellar or vault there under pursuant to section 180(1) of the 1980 Act	Permission to construct an opening (with suitable cover) within the structural layer of the highway giving access to an existing cellar or other underlying structure. We will undertake appropriate inspection in relation to reinstatement of the highway structure and will approve the make/type of cover used over the new opening.	At cost	At cost	Per application

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
Construction of lights into cellar	Consideration by a relevant authority of an application for consent to carry out any works in a street to provide means for the admission of light to premises situated under, or abutting on, the street pursuant to section 180(2) of the 1980 Act	Consideration for permission to construct within the structural layer of the highway an opening for the purpose of admitting light or air to premises adjoining or beneath the highway. We will provide permission to excavate within the highway, will undertake appropriate inspection in relation to reinstatement of the highway structure and will approve make/type of cover used over the new opening.	At cost	At cost	Per application
Vehicle crossings	Vehicular crossings of footways and verges [HA 1980 s184]	Fee for site assessment for approval of vehicular crossing. Crossing construction to be carried out by contractor on an LCC approved list directly quoted by them	Fee for vehicle crossing assessment £220 Fee for unapproved vehicle crossing £110 (£110 refund of original assessment fee) Fee for vehicle crossing delivered by LCC as part of a planned footway	Fee for vehicle crossing assessment £240 Fee for unapproved vehicle crossing £121 (£121 refund of original assessment fee) Fee for vehicle crossing delivered by LCC as part of a planned footway	Per application, or costs can be shared by adjacent applicants where the overall width of a joint crossing does not exceed 6m and the combined crossing will be constructed by one approved contractor in a single operation.
Clearance of accident debris	Anything done by a local highway authority in connection with the clearance of accident debris pursuant to sections 41 and 130 of the 1980 Act in respect of accidents occurring on or after 1 st April 1999	Clear and removal of debris from footway or carriageway following a road traffic incident or act of vandalism.	At cost	At cost	Per site
Permit / exclusion from an existing waiting (or similar) restriction	Consideration by a local traffic authority of an application pursuant to any provision contained in an order under section 1, 6, 9 or 14 of the 1984 Act for an exemption from any prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road	Permission for a vehicle to wait on a waiting restriction, or wait for longer than permitted where waiting time is limited. The vehicle must be essential for the works being undertaken where there is no alternative parking facility.	At cost	At cost	Per permit / exclusion

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998: TRAFFIC REGULATION					
Request permanently to revoke parking place.	Anything done by a local traffic authority in consequence of a request to revoke or amend an order under section 6, 32(1)(b) or 45 of the 1984 Act so that a particular length of road may cease to be a place where vehicles may be parked in accordance with the order	Section 32: Revocation of free parking place on a road (disabled bays, taxi bays etc.).	No Charge	No Charge	
		Section 45: Revocation of paid parking place (such as pay and display bays).			
		Where captured by s.278 agreement Consideration resulting in refusal	Included in S278 calculation At Cost	Included in S278 calculation At Cost	Included in s.278 calculation Per request
Request to permanently vary an order to create an exemption from a waiting (or similar) order	Anything done by a local traffic authority in connection with or in consequence of a request to vary an order under section 1, 6, 9 or 14 of the 1984 Act so as to create an exemption or exclusion from a prohibition or restriction imposed by the order on the stopping, parking, waiting, loading or unloading of vehicles on a road	Consideration to vary the articles of an order to provide a permanent exemption for a specific use. For example, allowing a certain class of vehicle to wait or load in an area where waiting is prohibited.	At Cost	At Cost	Per request
Temporary Traffic Regulation order or temporary road closures (including weight restriction orders)	Anything done by a local traffic authority in connection with or in consequence of the making of an order under section 14(1), or the giving of a notice under section 14(2), of the 1984 Act for the reason mentioned in section 14(1)(a)	Road closures, one way traffic or weight restrictions that are needed normally to assist works proposed or being undertaken on or near to the highway. Temporary weight restrictions are needed for bridges or other structures that are found to be weak.			
		S. 14(1) Temporary order	£614.00 plus advertising costs	£676.00 plus advertising costs	Per order
		S. 14(1) Extension of temporary order by a further order	£602.00 plus advertising costs	£662.00 plus advertising costs	Per extension
		S. 14(1) Extension of temporary order at the direction of the Secretary of State	£63.00	£69.00	Per extension
		S. 14(2) Notice (emergency only)	£614.00 plus advertising costs	£676.00 plus advertising costs	Per order
		Other consequences of s. 14(1) or s. 14(2)	At cost	At cost	
		Road closures for events.	Anything done by a local traffic authority in connection with or in	Road closures that are essential to allow sporting, social or	£614.00 plus advertising costs
Temporary suspension of the use of a parking place	Anything done by a local authority in connection with or in consequence of a request to the authority, the chief officer of police or any other person specified by or under an order made under section 49(4) of the 1984 Act to suspend the use of a parking place or any part of it.	Consideration for suspending a parking place (such as pay and display bay, resident permits bay or similar) so that vehicles can park there to undertake works or to ensure access by preventing other vehicles from parking there.			
		Resulting in suspension of a parking place	£25.00	£27.00	Per space
		Resulting in refusal	At cost	At Cost	Per space

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
Direction signs	Consideration by a local traffic authority of a request that under Section 65(1) of the 1984 Act, it cause or permit a traffic sign.	Direction signs to premises (excluding tourism signing).			
		• Consideration resulting in refusal on policy or traffic and safety grounds.	Nil	Nil	Per request
		• Consideration and provision of cost estimates (including applications that are subsequently not proceeded with).	£130.00	£143.00	Per request
		Temporary signs to housing sites. We assess the suitability and provide approval for directional signing to be placed on the highway network to aid drivers on a pre-arranged journey and avoid unnecessary congestion or vehicle movements on the highway network.			
		• Fixed fee	£187.00	£205.00	Per request
		• Per sign	£55.00	£60.00	Per sign
		• Subsequent request for signs at the same location	£60.00	£66.00	Per request
		Assess the need for tourism signing based upon Lancashire County Council Policy documents we assess requests to install directional signing to aid drivers on a pre-arranged journey.	£131.00	£144.00	Per request. Note – fee is for assessment only. Total cost of manufacture and erection of signing is also charged to applicant.
		Provision of H-Bar at private drive. We provide lining measures to highlight the presence of a provision of temporary bus stop.	£179.00	£197.00	Per request
		• Cover existing stop and placement of temporary stop for	£93.00	£102.00	Per stop
		• Removal of existing pole and flag to store for the duration	£176.00	£193.00	Per stop
		• Temporary relocation of the existing bus stop at new	£330.00	£363.00	Per stop
		Request to cause and permit any other traffic signs. We assess the implications of the request with reference to County Policy and National standards and carry out a site visit to consider the impact and most suitable location for the	£129.00	£142.00	Per request
Installation of a traffic sign by Lancashire County Council.	The placing by a local traffic authority of a traffic sign pursuant to section 65(1) of the 1984 Act in accordance with a request of the kind referred to in the preceding paragraph	Installation of a permanent traffic sign (above) by Lancashire County Council	Costs based upon size and number of signs	Costs based upon size and number of signs	Per sign

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
CHARGES UNDER HIGHWAYS ACT 1980					
Permits to place objects in a highway	S.115E, F and H Charges for permission to place objects and structures on certain parts of the highway.				
	• Advertising kiosks / rotundas / banners	Requests by third parties to permit advertising kiosks/rotundas /banners to be placed on the adopted highway for	£89.00	£97.00	Per request (annual fee)
	• Ramps	Requests by third parties to construct a ramp on the highway to allow wheelchair users to access their buildings. We first exhaust all possibilities for internal building alterations to take place to allow wheel chair access. We then assess the practicality of providing.	£399.00	£439.00	Per request (annual fee)
	• Others		At cost	At cost	Per request
Stopping up or diversion of the highway	S.116/117 stopping up or diversion of highway by application to court.	In certain circumstances areas of highway are considered no longer necessary for public use. An application is received, usually from an adjacent resident or business asking Lancashire County Council to apply to court to stop up the highway. The quoted charges are those which are payable in advance for a process terminated at the relevant stage, irrespective of the outcome. Complex procedures or multiple orders may attract a higher fee.			
		• After preliminary consultation and investigation by	£466.00	£513.00	
		• After formal consultations and legal work by Head of Legal Services before application to Magistrates Court.	£1,182.00	£1,301.00	
		• Following Magistrates Court decision	£2,414.00	£2,657.00	
		Plus court fees	Plus court fees	Plus court fees	
Licence to plant in a highway	S.142 Granting of licence to plant and maintain, or to retain and maintain trees, shrubs, plants or grass in a part of the highway.	Permission to provide, plant and maintain grass, shrubs, trees, planting boxes or other plants within the highway. Granting of licence is subject to approval of type, size and growth rate of item to be planted and agreement of location. We will prepare and issue licence, including provision of location plan.	£59.00	£64.00	Per licence
	S.142 Annual charge for administering a licence for planting	Annual renewal of permission and issue of licence relating to planting within the public highway. Authorise renewed licence to be issued.	£34.00	£37.00	Per licence
License to construct buildings over the highway	S.177 Licence to construct over highway	Requests by third parties to construct over the public highway, such as projections, balconies or other structures. We will check the area to ensure it is adopted highway, will consider size and nature of item to be placed / constructed over highway and, assess any associated sight line or obstruction issues. We will prepare associated legal documentation and issue licence where considered appropriate.	At cost	At cost	Per licence

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
ENVIRONMENTAL INFORMATION REGULATIONS 2004					
Provision of Accident information	Provision of Accident information	Provision of traffic accident information held by Lancashire County Council			
		Personal requests	Free of charge	Free of charge	Per site
		For commercial organisations	£48.50	£53.00	Per site

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
HIGHWAY SEARCHES AND INFORMATION					
CON29 Official search	Response to a question by district council direct to county council (not inspecting in person) Charges for second or subsequent questions are waived.	"QUESTION" means the first of any of Questions 2, 3.1, 3.2, 3.3 3.4, 3.5, 3.6, 3.7, 3.11, 4, 5.1, 5.2, 7, 19, 22.1, or 22.2 from a Form CON29 (2007) or a question in similar terms where the information is required in respect of a specified area of land. The response shall include informatives. This involves reviewing geographical information to provide responses to CON29 form questions submitted by a district council.	£16.00	£17.00	Per search
CON29 Personal search	Response to a question by district council direct to county council (not inspecting in person) Charges for second or subsequent questions are waived.	"QUESTION" means the first of any of Questions 2, 3.1, 3.2, 3.3 3.4, 3.5, 3.6, 3.7, 3.11, 4, 5.1, 5.2, 7, 19, 22.1, or 22.2 from a Form CON29 (2007) or a question in similar terms where the information is required in respect of a specified area of land. The response shall include informatives. This involves reviewing geographical information to provide responses to CON29 form questions submitted by a district council.	£16.00	£17.00	Per search
Highway adoption status enquiry - written response	Response to enquiry in respect of highway adoption status with written description (without provision of plan). Providing greater detail than q2 on the CON 29 form	Providing written confirmation as to the extent of highway adoption in response to a request from any interested party.	£34.00	£37.00	Per request
Highway adoption status enquiry - plan	Response to enquiry in respect of highway adoption status with provision of plan. Providing greater detail than q2 on the CON 29 form	Providing written confirmation as to the extent of highway adoption in response to a request from any interested party.	£34.00	£37.00	Per request
Highway adoption status enquiry - written response and plan	Response to enquiry in respect of highway adoption status with provision of plan and written description. Providing greater detail than q2 on the con 29 form	As above, but with written description and plan.	£44.00	£48.00	Per request
	Provision of Environmental Information (applicant not in person) where information can be made available under the Regulations other than a response to "questions" or "enquiries" (as defined or referred to above)	Other Environmental Information	At reasonable cost	At reasonable cost	
	Provision of Environmental Information (Applicant accessing public registers or examining the information at a place made available for the examination)	Applicant would need to assess at his own risk the applicability of the information to a particular area of land.	No Charge	No Charge	

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
It is the view of the County Council that these Regulations have a very limited application. The estimates and amount of unit charge together with costs incurred in providing information under these Regulations are regarded to be NIL. Information provided in response to enquiries on form CON29 is considered to be environmental information provided under the Environmental Information Regulations. See below.					
LOCAL AUTHORITIES (ENGLAND)(CHARGES FOR PROPERTY SEARCHES) REGULATIONS 2008(Response to enquiries about a property)					
CHARGES UNDER HIGHWAYS ACT 1980 – SECTION 38					
S38 administration and supervision fee	S38 administration and supervision fee. (Percentage of estimated cost of roadworks, subject to minimum fee)	Requests from developers for the Highway Authority to adopt the roads within a development as highways maintainable at public expense on satisfactory completion and maintenance. Fees include for : - inspection and approval of key stages of completion of the road - support in overcoming unplanned site constraints - liaison with specialist street lighting and structural design teams and advice and support	7% £2,330 Minimum fee. Plus approval and inspection for highway retaining structures and property retaining structures, which are charged at cost	7% £2,565 Minimum fee. Plus approval and inspection for highway retaining structures and property retaining structures, which are charged at cost	Per agreement
Extension of s38 agreement	Supplementary charge for extension of s38 agreement	Extension of time to that specified in the original agreement. Fees include for: - inspection and approval of key stages of completion of the road - support in overcoming unplanned site constraints - liaison with specialist street lighting and structural design teams and advice and support - assessment and valuing of works completions and bond reductions - advice and support	2% of outstanding default costs for 1st extension of up to one year. 5% of outstanding default costs after the 1st extension + Approval and inspection for highway retaining structures and property retaining structures, which are charged at cost	2% of outstanding default costs for 1st extension of up to one year. 5% of outstanding default costs after the 1st extension + Approval and inspection for highway retaining structures and property retaining structures, which are charged at cost	Per agreement
Rate per linear metre for estimating s38 agreement roadworks costs.		Rate per linear metre for estimating s38 agreement roadworks costs.	£908 Per Linear metre	£1,000 Per Linear metre	Rates use to calculate the Highway Authority's Bond requirements for completing the roadworks specified in the agreement in the event of default by the applicant. This element includes for construction materials and staff time in measuring, calculating and constructing the road as follows: • total areas to be constructed, including verges and planting areas, footways, carriageways • individual items in the highway including street lighting, drainage, gullies and gully connections, signing and road markings and other street furniture Works costs depend on the current costs to LCC of using our in-house contractor to finish any incomplete works to an appropriate standard.
Administration, design and management fee for approval and consultations for traffic calming schemes on s38 sites		Administration, design and management fee for approval and consultations for traffic calming schemes on s38 sites.	2% Plus disbursements e.g. advertising costs Maximum fee £840.00	2% Plus disbursements e.g. advertising costs Maximum fee £924	Administration, design and management fee for approval and consultations for traffic calming schemes on s38 sites (percentage of estimated roadworks costs extra over the administration and inspection fee)
Provision of street lighting design to developer.		Provision of street lighting design service to developer.	At Cost	At Cost	Site with 5 columns or less. Per site service
			£98.00	£107.00	Each additional column

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
COMMUTED SUMS FOR FUTURE MAINTENANCE – SECTION 38 AGREEMENTS					
Soakaway	Maintenance of a soakaway	The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Site specific calculation	Site specific calculation	Per item
Other sustainable drainage systems (including filter drains)	Maintenance of other sustainable drainage systems (including filter drains)	The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Site specific calculation	Site specific calculation	Per site
Diverted culverted watercourses	Maintenance of a diverted culverted watercourses – road crossing or longitudinal up to 20m length	The commuted sum allows for future maintenance and repairs based upon County Surveyors Society guidance	Site specific calculation	Site specific calculation	
Culvert debris screen	Maintenance of a culvert debris screen	A debris screen (also called a 'trash screen') prevents debris such as branches, leaves and litter entering a culvert (drain pipe) and blocking it so as to reduce capacity for water to drain through it. Screens need to be cleared of debris on a routine basis and after every heavy rainfall event. This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Site specific calculation	Site specific calculation	Per item
Petrol and spillage interceptors	Maintenance of petrol and spillage interceptors	Interceptors prevent water contaminated by oil and/or other harmful substances from entering a watercourse or culvert and then damaging the natural environment. Interceptors need cleaning out on a regular basis to prevent a build-up of harmful substances. This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 20 years for the facility.	Site specific calculation	Site specific calculation	Per item
Highways structures	Maintenance of highways structures	Highway structures can include bridges, retaining walls and any other structure in, on, under or adjacent to the highway. This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 120 years for the facility and renewal of the structure at the end of that period.	Site specific calculation	Site specific calculation	Per structure
Road lighting (non-standard but acceptable material specifications)	Maintenance of road lighting (non-standard but acceptable material specifications)	Decorative lighting columns and fixtures can add to the aesthetic appeal of a new road scheme. Non-standard installations can overcome difficult design constraints. Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 30 years for the facility.	Site specific calculation	Site specific calculation	
Highway verge (excluding service strip)	Maintenance of a highway verge (excluding service strip)	Verges wider than a standard 2.0m strip can be provided to overcome design constraints or to aesthetically enhance a new road layout. This facility would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance (usually understood as grass mowing) and any repairs which become necessary over 60 years.	£30.00	£33.00	per square metre
Highway trees	Maintenance of highway trees	The commuted sum allows for future maintenance (including tending the growing tree to maturity, replacing a diseased or dying specimen) and any pruning, lopping etc. which might become necessary over 20 years.	Tree specific calculation	Tree specific calculation	

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
Traffic management measures including street furniture, bollards etc.	Maintenance of traffic management measures including street furniture, bollards etc.	Traffic management measures of this type would normally be discouraged and the developer asked to build safety features into the layout of the new road. Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 30 years for the facility.	Site specific calculation	Site specific calculation	
Enhanced paving materials	Maintenance of enhanced paving materials	Decorative paving materials can add to the aesthetic appeal of a new road but are typically more expensive to repair or replace than standard materials used by the County Council. Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for future maintenance and repairs over 60 years for the facility.	Site specific calculation	Site specific calculation	
Other matters not specified in table but necessitated by site circumstances	Maintenance of other matters not specified in table but necessitated by site circumstances	Such treatments would only be required as a consequence of the development and would not benefit general road users. The commuted sum allows for estimated future maintenance and repairs over the life of the asset.	Site specific calculation	Site specific calculation	

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
CHARGES FOR WORKS AUTHORISED BY HIGHWAYS ACT 1980 – SECTION 278					
Works on existing highway to facilitate implementation of development or agreed to be of benefit to the public	An agreement for the execution by the authority of any works incorporating particular modifications, additions or features, or at a particular time or in a particular manner, on terms that that person pays the whole or such part of the cost of the works as may be specified in or determined in accordance with the agreement. for the execution by the authority of any works incorporating particular modifications, additions or features, or at a particular time or in a particular manner, on terms that that	Schemes up to £10,000	Legal fee: £750.00 Admin fee: £750.00 Works: At cost	Legal fee: £825 Admin fee: £825 Works: At cost	
		Schemes £10,000 – £100,000	Legal fee: £1,250 Admin fee: £1,250 Works: At cost	Legal fee: £1,376 Admin fee: £1,376 Works: At cost	
		Schemes over £100,000	Legal fee: £1,750 Admin fee: £1,750 Works: At cost	Legal fee: £1,926 Admin fee: £1,926 Works: At cost	
Minor Works	Minor works to facilitate implementation of approved development not requiring an agreement to be drafted by the Lancashire County Council Legal team.		At cost	At cost	

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
CHARGES UNDER LOCAL AUTHORITIES (RECOVERY OF COSTS FOR PUBLIC PATH ORDERS) REGULATIONS 1993					
Creation, stopping up or diversion of footpath or bridleway	S.26/118/118A/118B/119/119A-E creation, stopping up or diversion of footpath or bridleway (and Town And Country Planning Act s257/261)	Changing the route or particulars (such as width) of a public right of way in the interests of the landowners or in the interests of the public (Highways Act 1980) or to allow development (Town and Country Planning Act 1990). Complex procedures or multiple orders may attract a higher fee.	£2,467.00	£2,716.00	

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
CHARGES FOR ON-STREET PARKING					
Charges for on-street parking in Preston and Lancaster		Policy is to maintain parity with District's car parking charges to help avoid congestion in the City centres	Preston: £1.40 for 1 hour Lancaster: £1.40 for 1 hour £2.30 for 2 hours	Preston: £1.40 for 1 hour Lancaster: £1.40 for 1 hour £2.30 for 2 hours	Meter per hour

Summary	Legal Description	Description	Charge 2022/23	Charge 2023/24	Charged By
Charges under the New Roads and Street Works Act					
Street Lighting Column Testing Fee - for columns over 7 years of age	Consideration by a relevant authority of an application to attach at item to a street lighting column in pursuant to section 50, schedule 3 of the New Roads and Street Works Act	All lighting columns over 7 years of age need to be tested so their condition can be assessed prior to the attachment of an approved item by a third party. This fee is applicable where the county council arranges this on behalf of the applicant. Where the applicant arranges their own GN22 approved column test and supplies the test result to the county council, then no charges are applicable. Where a column test indicates that a re-test is not required for 'x' years, no further testing fees will be charged during this period.	£55.00	£60.00	per column
Attachment of Third Party CCTV equipment (or similar) to Street Lighting Columns	Consideration by a relevant authority of an application to attach at item to a street lighting column in pursuant to section 50, schedule 3 of the New Roads and Street Works Act	Licence fee chargeable for carrying out all necessary tests / checks in order to issue a licence. Licence valid for up to 30 months.	£65.00	£71.00	per licence / column
Attachment of Third Party 5G equipment (or similar) to Street Lighting Columns	Consideration by a relevant authority of an application to attach at item to a street lighting column in pursuant to section 50, schedule 3 of the New Roads and Street Works Act	Licence fee chargeable for carrying out all necessary tests / checks in order to issue a licence. Licence valid initially for 12 months.	£150.00	£165.00	per licence / column
Section 50 licence	Considering, processing and inspection associated with granting a licence under section 50 of NRSWA	Processing the application	£112.00	£123.00	
		For each additional street	£42.00	£46.00	
		Ongoing administration costs	£176.00	£193.00	
		Inspection fees for works taking 10 days or less	£150.00	£165.00	
		Inspection fees for works taking 11 days or more	£300.00	£330.00	

Charges Under LLFA Planning Advice Service for Surface Water and Sustainable Drainage

Essentials Package

As standard, you will receive written advice from the Lead Local Flood Authority within 42 days (6 weeks) of payment received. Application fees for the Essentials Package are set out in the table below:

Residential (units)	Retail (GFA m2)	Development Type			22/23 Application Fee +VAT	23/24 Application Fee + VAT
		Employment (GFA m2)	Storage (GFA m2)			
10-50	up to 200	up to 2,000	up to 4,000		£300	£330
51-200	201-700	2,001-7,000	4,001-14,000		£500	£550
201-400	701-1,500	7,001-15,000	14,001-30,000		£800	£880
401-800	1,501-3,700	15,001-30,000	30,001-75,000		£1,300	£1,431
801-1,500	3,701-5,500	30,001-44,000	75,001-110,000		£1,900	£2,091
1,501+	5,501+	44,001+	110,001+		By Agreement	By Agreement

Premium Package

As standard, you will receive a 1 hour technical meeting and written advice from the Lead Local Flood Authority within 28 days (4 weeks) of payment received. Application fees for the Premium Package are set out in the table below:

Residential (units)	Retail (GFA m2)	Development Type			22/23 Application Fee +VAT	23/24 Application Fee + VAT
		Employment (GFA m2)	Storage (GFA m2)			
10-50	up to 200	up to 2,000	up to 4,000		£500	£550
51-200	201-700	2,001-7,000	4,001-14,000		£700	£770
201-400	701-1,500	7,001-15,000	14,001-30,000		£1,000	£1,101
401-800	1,501-3,700	15,001-30,000	30,001-75,000		£1,500	£1,651
801-1,500	3,701-5,500	30,001-44,000	75,001-110,000		£2,100	£2,312
1,501+	5,501+	44,001+	110,001+		By Agreement	By Agreement

Optional Extras: For an additional charge, you can add one or more of the following products to your package. These will be charged at the following rates + VAT:

Type	Description	22/23 Additional Charge	23/24 Additional Charge
Extra Hourly Rates	Flood risk officer hourly rate	£23	£25
	Senior Flood risk officer hourly rate	£26	£28
	Principal Flood risk officer hourly rate	£32	£35

Please note: The above is also to be applied to mixed use developments. If the development does not clearly fall within an above category the Applicant is requested to please contact the Lead Local Flood Authority for further advice.

Cultural Services Service Fees and Charges 2023/24

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Libraries Service					
Book Loan	Book Loan	Statutory Service	Nil	Nil	per item
Reservation Fee		Discretionary	75p per item some interlibrary loans are £16.35 per item	80p per item some interlibrary loans are £18.00 per item	per item
Fines for Late returns		Discretionary	20p per item per day up to a maximum of £7	25p per item per day up to a maximum of £7	per item
DVD Loans		Discretionary	Ordinary DVD £1 per week, U classification 50p per week	Ordinary DVD £1 per week, U classification 55p per week	per item
Music CD Loans		Discretionary	50p per week	55p per week	per item
Charges for craft activities		Discretionary	No charges	No charges	per item
Spoken word recordings loans		Discretionary	£1 per 3 week loan; fine of 20p per day up to a maximum of £7 per item for late returns	£1 per 3 week loan; fine of 20p per day up to a maximum of £8 per item for late returns	per item
Drama and Music Performance Sets	Drama	Discretionary	£10 per set for 6 months and £5 renewal	£11 per set for 6 months and £5 renewal	per item
Drama and Music Performance Sets - 6 months loan period	Music	Discretionary	Vocal scores £30 for 40 copies for 6 months and £1 per additional copy and £15 renewal. Shorter vocal scores £10 for up to 40 shorter vocal scores of same title and £5 renewal	Vocal scores £33 for 40 copies for 6 months and £1 per additional copy and £16 renewal. Shorter vocal scores £11 for up to 40 shorter vocal scores of same title and £5 renewal	per item
	Orchestral - Over 40 mins.	Discretionary	Charge by Performance length: Over 40 mins. £40 and £20 renewal.	Charge by Performance length: Over 40 mins. £44 and £22 renewal.	per item
	Orchestral - Between 20 and 40 mins.	Discretionary	Charge by Performance length: Between 20 and 40 mins. £30 and £15 renewal	Charge by Performance length: Between 20 and 40 mins. £33 and £16 renewal	per item
Printing and Copying - Black and White	A4 per sheet	Discretionary	15p	20p	per item
	A3 per sheet	Discretionary	25p	30p	per item
	A4 per sheet	Discretionary	50p	55p	per item
Printing and Copying - Colour	A4 per sheet	Discretionary	75p	85p	per item
	A3 per sheet	Discretionary			per item
Printing and Copying - From Microfilm	Per sheet (various)	Discretionary	20p	25p	per item
Compensation for lost books		Discretionary	According to the value of book	According to the value of book	per item
Sales	Workbooks, posters, old stock etc.	Discretionary	£1.00 each (though a percentage of this is paid back to the company) may increase to £2 per item but this will be determined by the provider	£1.30 each (though a percentage of this is paid back to the company) may increase to £2 per item but this will be determined by the provider	per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Museums Service					
Admission Charge (Clitheroe Castle Museum)		Discretionary	Adults £4.70, Concessions £3.60, Children 18 and under free, Carers free. Family Xplorer £20	Adults £4.70, Concessions £3.60, Children 18 and under free, Carers free. Family Xplorer £20	per item
Admission Charge (Gawthorpe Hall)		Discretionary	Adults £6, Concessions £4, Children under 16 free, National Trust members free, Carers free. Family Xplorer £20	Adults £6, Concessions £4, Children under 16 free, National Trust members free, Carers free. Family Xplorer £20	per item
Admission Charge (Judges' Lodgings)		Discretionary	Adults £3, Concessions £2, Children 16 and under free, Carers free. Family Xplorer £20	Adults £3, Concessions £2, Children 16 and under free, Carers free. Family Xplorer £20	per item
Admission Charge (Lancaster Castle)		Discretionary	Adults £8, Concessions £6.50, Families £20, Children free, Carers free	Adults £8, Concessions £6.50, Families £20, Children free, Carers free	per item
Admission Charge (Helmshore Mills Textile Museum)		Discretionary	Adults £4, Concessions £3, Children 16 and under free, Carers free. Family Xplorer £20 (proposed). Offer half price entry for two months in May and June 2022 for National Trust members at Helmshore and Queen Street Mills	Adults £4, Concessions £3, Children 16 and under free, Carers free. Family Xplorer £20 (proposed). Offer half price entry for two months in May and June 2022 for National Trust members at Helmshore and Queen Street Mills	per item
Admission Charge (Queen Street Textile Museum)		Discretionary	Adults £3, Concessions £2, Children 16 and under free, Carers free. Family Xplorer £20 (proposed). Offer half price entry for two months in May and June 2022 for National Trust members at Helmshore and Queen Street Mills	Adults £3, Concessions £2, Children 16 and under free, Carers free. Family Xplorer £20 (proposed). Offer half price entry for two months in May and June 2022 for National Trust members at Helmshore and Queen Street Mills	per item
Sale of café food and drink (Helmshore Mills and Queen Street Mill only)		Discretionary	Items individually priced £1.25 for bottle of water to £6.50	Items individually priced £1.25 for bottle of water to £6.50	per item
Sale of Goods including guidebooks and souvenirs (all sites)		Discretionary	Items individually priced range from 0.25p to £60. General model is General model is double plus VAT.	Items individually priced range from 0.25p to £60. General model is General model is double plus VAT.	per item
Other fees & charges for events and miscellaneous income (all sites)		Discretionary	Events and items individually priced range from 0.50p to £35	Events and items individually priced range from 0.50p to £35	per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Archive Service					
Access to Archives in Person		Statutory	Nil	Nil	per item
Copying services ordered in person in SR	A4/A3 b&w copies of archives	Discretionary	£1 per sheet	£1 per sheet	per item
	OS sheets	Discretionary	£7.50 per sheet	£8.25 per sheet	per item
	Self-service printout of microform	Discretionary	80p per sheet	90p per sheet	per item
Copying services ordered remotely	probate records	Discretionary	£10 per record	£11 per record	per item
	QSP and ARR11	Discretionary	£7.50 per document	£8.30 per document	per item
	PLA11 and hospital reception orders	Discretionary	£12.50 per record	£13.80 per record	per item
	vehicle licensing	Discretionary	£20.00	£22.00	per item
	other copies	Discretionary	£7.50 for 1st page and £1 per page thereafter	£8 for 1st page and £1 per page thereafter	per item
Facility fee for Photography	audio recording	Discretionary	£25.00	£27.00	per item
1 voucher is valid for unlimited images in a single day	single image	Discretionary	£5.00	£5.00	per item
	1 voucher	Discretionary	£10.00	£11.00	per item
	5 vouchers	Discretionary	£40.00	£44.00	per item
	10 vouchers	Discretionary	£70.00	£77.00	per item
	20 vouchers	Discretionary	£120.00	£132.00	per item
Group Permit for Named Project Members	1 year	Discretionary	£150.00	£165.00	per item
Certified Copies					
Certification	of facsimile copy of documents by professional archivist	Discretionary	£20 per page/image	£22 per page/image	per item
	of customer transcription	Discretionary	£20 per 100 words	£22 per 100 words	per item
Church of England Baptism Certificate	Entry located by customer	Statutory	£16.00	£18.00	per item
(*fees set by the Church of England and reviewed annually)	Entry searched for by staff	Statutory	£32.00	£36.00	per item
Professional fees and charges	Research in closed records	Discretionary	£40.00+ VAT per hour	£44.00+ VAT per hour	per item
	Archive conservation work	Discretionary	£40.00+ VAT per hour	£44.00+ VAT per hour	per item
	Group visits (daytime)	Discretionary	£40.00+ VAT per hour	£44.00+ VAT per hour	per item
	Group visits (evening or weekend)	Discretionary	£60.00+ VAT per hour	£66.00+ VAT per hour	per item
	External talks	Discretionary	£60.00+ VAT per hour plus travel expenses	£66.00+ VAT per hour plus travel expenses	per item
	Training sessions	Discretionary	£200+ VAT per half day	£220+ VAT per half day	per item
	Professional consultation fee for heritage projects, conservation and management advice	Discretionary	£40+VAT per hour	£44+VAT per hour	per item
Other services	Inclusion on list of record agents	Discretionary	£55 per year	£60 per year	per item
	replacement of lost and stolen Archives Card	Discretionary	£5.00	£5.50	per item
Reproduction of Images for Publication	Use of a Lancashire image in printed material	Discretionary	See appended table for details	See appended table for details	per item
	Use of a Lancashire image in TV/film/DVD	Discretionary	See appended table for details	See appended table for details	per item
	Fees for filming on location	Discretionary	See appended table for details	See appended table for details	per item
	Displaying a Lancashire image	Discretionary	See appended table for details	See appended table for details	per item
	Use of a Lancashire image in the internet	Discretionary	See appended table for details	See appended table for details	per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Conservation & Collections Team					per item
Deposition of Archaeological Archives		Discretionary	£360.00	£396.00	per item
Deposition of Archaeological material per box		Discretionary	£100.00	£110.00	per item
Specialist Professional Services		Discretionary	£30 - £45 per hour Dependant on Service Requested	£33 - £50 per hour Dependant on Service Requested	per item
Guided Tour of Lancs. Conservation Studio		Discretionary	Adult £8.50 Concessions £6.50	Adult £9.40 Concessions £7.20	per item
Training Delivery		Discretionary	£390 1/2 day - £675. Full day	£429 1/2 day - £743. Full day	per item
Specialist Room Hire (income goes to FM)		Discretionary	£175 full day	£193 full day	per item
Equipment hire Various		Discretionary	£22.50 - £180.00	£25.00 - £198.00	per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
School Library Service					per item
Annual Subscriptions					
Primary and Special Schools	Premium Plus	Discretionary	£1,158 plus £3 per pupil	£1,275 plus £3 per pupil	per item
	Premium	Discretionary	£1,070 plus £3 per pupil	£1,178 plus £3 per pupil	per item
	Basic	Discretionary	£1,070.00	£1,178.00	per item
Nursery and Childrens' Centres	Premium	Discretionary	£1,070.00	£1,178.00	per item
	Basic	Discretionary	£749.00	£825.00	per item
Reading Clubs					per item
Fantastic Book Awards for KS2 pupils	Subscribing schools	Discretionary	£120.00	£132.00	per item
	Non-subscribing schools	Discretionary	£180.00	£198.00	per item
Brilliant Book award for KS1 pupils	Subscribing schools	Discretionary	£90.00	£99.00	per item
	Non-subscribing schools	Discretionary	£120.00	£132.00	per item
Additional Reading & Learning Resources					per item
Curriculum boxes	Subscribing schools	Discretionary	£50.00	£55.00	per item
Consultancy/library advice support One hour/half day/full day	Subscribing schools	Discretionary	From £150-£400	From £165-£440	per item
Pupil Workshop sessions One hour/half day/full day	Subscribing & non subscribing schools	Discretionary	From £150- £300	From £165- £330	per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Heritage Learning					per item
Site Visit -Lancashire County Schools	Dependent on Heritage Learning Team Receiving Schools Funding	Discretionary	£2.50 per pupil	£2.80 per pupil	per item
Site Visit -Non Lancashire County Schools		Discretionary	£3.00 per pupil	£3.30 per pupil	per item
Outreach Visit- Lancashire County Schools		Discretionary	£95.00 half day session	£104 half day session	per item
Outreach visits- Non Lancashire County Schools		Discretionary	£150 Full day Visit	£165 Full day Visit	per item
Loans Service		Discretionary	Calculation based on geographical location	Calculation based on geographical location	per item
		Discretionary	£50 one loan	£55 one loan	per item
		Discretionary	£150 five loans	£165 five loans	per item
		Discretionary	£250 10 loans	£275 10 loans	per item
CPD Lancashire County Council Schools		Discretionary	£375 15 loans	£412 15 loans	per item
		Discretionary	Free	Free	per item
Non Lancashire County Council Schools	Discretionary	£151.00	£166.00	per item	

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Lancashire Music Service*					per item
* uplifts will be chargeable from 1 September 2023					
Instrumental & Vocal Tuition - All Key Stages					
Small Group - 34 Weeks +	1-3 hours	Discretionary	£33.60 per hour (per teacher, per visit)	£37.00 per hour (per teacher, per visit)	per item
	3 hours +	Discretionary	£31.50 per hour (per teacher, per visit)	£34.60 per hour (per teacher, per visit)	per item
Small Group -Less Than 34 Weeks	1-3 hours	Discretionary	£36.00 per hour (per teacher, per visit) Secondary School only	£39.60 per hour (per teacher, per visit) Secondary School only	per item
	3 hours +	Discretionary	£33.60 per hour (per teacher, per visit) Secondary School only	£37.00 per hour (per teacher, per visit) Secondary School only	per item
Parent Direct Payment(Including Online)	Group (max 4 students)	Discretionary	£7.50	£8.20	per item
	20 min individual	Discretionary	£12 (per student per lesson)	£13.00 (per student per lesson)	per item
	30 min individual	Discretionary	£14 (per student per lesson)	£15.00 (per student per lesson)	per item
Whole Class Instrumental Tuition	Per Yr (34 weeks)	Discretionary	£1,487.50	£1,637.00	per item
	Additional weeks	Discretionary	£43.75 - One Term option available	£48.00 - One Term option available	per item
Curriculum Delivery	All Key Stages	Discretionary	£51 per hour (minimum 2 hours)	£56 per hour (minimum 2 hours)	per item
		Discretionary			per item
		Discretionary			per item
Lancashire Rocks - Key Stage 3	Per Yr (34 weeks)	Discretionary	£1,190.00	£1,310.00	per item
	Additional weeks	Discretionary	£35.00	£38.00	per item
Singing - All Key Stages	6 Week Sing	Discretionary	£210.00	£231.00	per item
	One-off Workshop Up to 2 hours	Discretionary	£127.50	£140.00	per item
	Large Group (10+ students)	Discretionary	£35 per hour	£38 per hour	per item
Staff CPD and Support - All Key Stages	Training and Consultancy	Discretionary	£150.00 per session	£165 per session	per item
	SMEP Visits	Discretionary	Free	Free	per item
	GarageBand Project	Discretionary	£525 (One Term)	£578 (One Term)	per item
Charanga Licences - All Key Stages	Musical School & Music World	Discretionary	£195 per year (Free if purchasing LMS tuition)	£214 per year (Free if purchasing LMS tuition)	per item
	VIP Studio Sessions	Discretionary	£395 (average cost)	£434 (average cost)	per item
Charanga Recorder World Licence - All Key Stages	First Term (including 33 recorders)	Discretionary	£165.00	£181.00	per item
	Subsequent Terms	Discretionary	£65.00 (also first term without recorders)	£71 (also first term without recorders)	per item
Music centre Ensembles Silver Ensemble membership	termly	Discretionary	£25.00 per term	£27.50 per term	per item
County Ensembles Gold Ensemble membership	termly	Discretionary	£40.00 per term	£44.00 per term	per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
re Outdoor Education Centres					
2023/23 Charges will apply to new customers from 1st April 2023					
Hothersall Lodge					
Residential :					
Residential Per Person Per Night	April	Discretionary	£81.50	£89.00	per item
Residential Per Person Per Night	May pre SAT's	Discretionary	£81.50	£89.00	per item
Residential Per Person Per Night	May post SAT's	Discretionary	£92.50	£101.00	per item
Residential Per Person Per Night	June	Discretionary	£96.00	£105.00	per item
Residential Per Person Per Night	July	Discretionary	£96.00	£105.00	per item
Residential Per Person Per Night	August	Discretionary	£75.00	£82.00	per item
Residential Per Person Per Night	September	Discretionary	£83.50	£91.00	per item
Residential Per Person Per Night	October	Discretionary	£83.50	£91.00	per item
Residential Per Person Per Night	November	Discretionary	£70.50	£77.00	per item
Residential Per Person Per Night	December	Discretionary	£62.00	£68.00	per item
Residential Per Person Per Night	January	Discretionary	£62.00	£68.00	per item
Residential Per Person Per Night	February	Discretionary	£67.50	£74.00	per item
Residential Per Person Per Night	March	Discretionary	£82.50	£90.00	per item
Day Visits:					
Day Visits - Per Group per day	9.00am-5.00pm	Discretionary	£350.00	£385.00	per item
Day Visits - Per Group per half day	Half day	Discretionary	£200.00	£220.00	per item
Extended Day Visit - Per Group per day	9.00am-8.00pm	Discretionary	£550.00	£605.00	per item
Extras					
Extra Instructor	Full Day	Discretionary	£200.00	£220.00	per item
Extra Instructor (only when group is already buying into activities)	Half Day	Discretionary	£100.00	£110.00	per item
Transport Costs		Discretionary	£2.00 per mile for the first 40 miles and £1 each mile after	£2.20 per mile for the first 40 miles and £1.10 each mile after	per item
Evening Tutor		Discretionary	£77.00	£85.00	per item
Other Packages					
Self-Catering		Discretionary	£25.50 (Children 3 yrs and under free of charge)	£28.00 (Children 3 yrs and under free of charge)	per item
Bed & Breakfast	Groups will need to pay for a minimum of 50% capacity of accommodation block they are based in.	Discretionary	£32.00	£35.00	per item
Full Board (Breakfast, packed lunch and evening meal)		Discretionary	£50.00	£55.00	per item
Camping		Discretionary	£8.00	£8.80	per item
Extra Meals					
	Breakfast	Discretionary	£6.50	£7.20	per item
	Packed Lunch	Discretionary	£6.00	£6.60	per item
	Conference Lunch	Discretionary	£10.50	£11.60	per item
	Evening or Cooked Meal	Discretionary	£12.00	£13.20	per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Tower Wood					
Residential :					
Residential Per Person Per Night	April	Discretionary	£92.50	£101.00	per item
Residential Per Person Per Night	May	Discretionary	£92.50	£101.00	per item
Residential Per Person Per Night	June	Discretionary	£105.50	£116.00	per item
Residential Per Person Per Night	July	Discretionary	£105.50	£116.00	per item
Residential Per Person Per Night	August	Discretionary	£87.50	£96.00	per item
Residential Per Person Per Night	September	Discretionary	£87.50	£96.00	per item
Residential Per Person Per Night	October	Discretionary	£87.50	£96.00	per item
Residential Per Person Per Night	November	Discretionary	£87.50	£96.00	per item
Residential Per Person Per Night	December	Discretionary	£73.00	£80.00	per item
Residential Per Person Per Night	January	Discretionary	£73.00	£80.00	per item
Residential Per Person Per Night	February	Discretionary	£73.00	£80.00	per item
Residential Per Person Per Night	March	Discretionary	£95.50	£105.00	per item
Day Visits:					
Day Visits - Per Group per day	9.00am-5.00pm	Discretionary	£350.00	£385.00	per item
Day Visits - Per Group per half day	Half day	Discretionary	£200.00	£220.00	per item
Extended Day Visit - Per Group per day	9.00am-8.00pm	Discretionary	£550.00	£605.00	per item
Extras					
Extra Instructor (only when group is already buying into activities)	Full Day	Discretionary	£200.00	£220.00	per item
Evening Tutor		Discretionary	£77.00	£84.00	per item
Transport Costs		Discretionary	£2.00 per mile for the first 40 miles and £1 each mile after	£2.20 per mile for the first 40 miles and £1.10 each mile after	per item
					per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Other Packages					
Self-Catering	Groups will need to pay for a minimum of 50% capacity of accommodation block they are based in.	Discretionary	£25.50 (Children 3 yrs and under free of charge)	£28.00 (Children 3 yrs and under free of charge)	per item
Bed & Breakfast		Discretionary	£32.00	£35.00	per item
Full Board (Breakfast, packed lunch and evening meal)		Discretionary	£50.00	£55.00	per item
Extra Meals					
	Breakfast	Discretionary	£6.50	£7.20	per item
	Packed Lunch	Discretionary	£6.00	£6.60	per item
	Conference Lunch	Discretionary	£10.50	£11.60	per item
	Evening or Cooked Meal	Discretionary	£12 (minimum of 20 if purchased outside of packages)	£13 (minimum of 20 if purchased outside of packages)	per item
	Refreshments (tea, coffee & biscuits)	Discretionary	£2.50	£2.80	per item
Room Hire					
Bowness Suite - Large Room	Per day	Discretionary	£100.00	£110.00	per item
Bowness Suite - Large Room	Half day	Discretionary	£60.00	£66.00	per item
Bowness Suite - Small Room	Per day	Discretionary	£60.00	£66.00	per item
Bowness Suite - Small Room	Half day	Discretionary	£35.00	£38.00	per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Borwick Hall					
Residential :					
Residential Per Person Per Night	April	Discretionary	£81.50	£89.00	per item
Residential Per Person Per Night	May pre SAT's	Discretionary	£81.50	£89.00	per item
Residential Per Person Per Night	May post SAT's	Discretionary	£92.50	£101.00	per item
Residential Per Person Per Night	June	Discretionary	£96.00	£105.00	per item
Residential Per Person Per Night	July	Discretionary	£96.00	£105.00	per item
Residential Per Person Per Night	August	Discretionary	£83.50	£91.00	per item
Residential Per Person Per Night	September	Discretionary	£83.50	£91.00	per item
Residential Per Person Per Night	October	Discretionary	£83.50	£91.00	per item
Residential Per Person Per Night	November	Discretionary	£70.50	£77.00	per item
Residential Per Person Per Night	December	Discretionary	£62.00	£68.00	per item
Residential Per Person Per Night	January	Discretionary	£62.00	£68.00	per item
Residential Per Person Per Night	February	Discretionary	£67.50	£74.00	per item
Residential Per Person Per Night	March	Discretionary	£82.50	£90.00	per item
Day Visits:					
Day Visits - Per Group per day	9.30am-4.30pm	Discretionary	£350.00	£385.00	per item
Day Visits - Per Group per half day	Half day	Discretionary	£200.00	£220.00	per item
Extended Day Visit - Per Group per day	930am-8.00pm	Discretionary	£550.00	£605.00	per item
					per item
Extras					per item
Extra Instructor (only when group is already buying into activities)	Full Day	Discretionary	£200.00	£220.00	per item
Extra Instructor	Half day	Discretionary	£100.00	£110.00	per item
Evening Tutor		Discretionary	£77.00	£84.00	per item
Transport Costs		Discretionary	£2.00 per mile for the first 40 miles and £1 each mile after	£2.20 per mile for the first 40 miles and £1.10 each mile after	per item

Summary	Description	Type (Discretionary/ Statutory)	2022/23 Charge	2023/24 Charge	Charged by
Other Packages					per item
Self-Catering	Groups will need to pay for a minimum of 50% capacity of accommodation block they are based in.	Discretionary	£25.50 (Children 3 yrs and under free of charge)	£28.00 (Children 3 yrs and under free of charge)	per item
Bed & Breakfast		Discretionary	£32.00	£35.00	per item
Full Board (Breakfast, packed lunch and evening meal)		Discretionary	£50.00	£55.00	per item
Camping		Discretionary	£8.00	£9.00	per item
Camping with Equipment	Will need to include additional clean up charge	Discretionary	£10 (30+ tents)	£11 (30+ tents)	per item
			£16.50 (under 30 tents)	£18.00 (under 30 tents)	
			£15.00 (piece of equipment for D of E)	£16.50 (piece of equipment for D of E)	
Extra Meals	Breakfast	Discretionary	£6.50	£7.20	per item
	Packed Lunch	Discretionary	£6.00	£6.60	per item
	Conference Lunch	Discretionary	£10.50	£11.60	per item
	Evening or Cooked Meal	Discretionary	£12.00	£13.20	per item
	Refreshments (tea, coffee & biscuits)	Discretionary	£2.50	£2.80	per item
	Bacon or Sausage bun and brew	Discretionary	£2.50	£2.80	
Duke of Edinburgh Awards Scheme	Bronze	Discretionary	£200.00	£220.00	per item
	Silver - Walking	Discretionary	£275.00	£302.00	per item
	Silver - Canoeing	Discretionary	£400.00	£440.00	per item
	Gold	Discretionary	£350.00	£385.00	per item
Room Hire					
Large Room	Per day	Discretionary	£100.00	£110.00	per item
Large Room	Half day	Discretionary	£60.00	£66.00	per item
Small Room	Per day	Discretionary	£60.00	£66.00	per item
Small Room	Half day	Discretionary	£35.00	£38.00	per item

Scientific Services - Discretionary charges unless stated otherwise

Product	Sub products	Analytical Determinants	2022/23 Charge	2023/24 Charge	Charged by
Food					
Additives					
	Colours	Qualitative Identity	£81.00	£89.00	per request
		Quantitative analysis (HPLC)	£124.00	£136.00	per request
	Preservatives	Qualitative Identity	£81.00	£89.00	per request
		Quantitative analysis (HPLC)	£108.00	£118.00	per request
	Artificial Sweeteners	Qualitative Identity	£81.00	£89.00	per request
		Quantitative analysis (HPLC)	£108.00	£118.00	per request
Cereals and Bakery Products					
	Cereals	Moisture, crude, fibre	£62.00	£68.00	per request
		Protein	£12.00	£13.00	per request
		Dietary fibre	£108.00	£118.00	per request
	Bread	Moisture, crude, fibre	£62.00	£68.00	per request
		Protein	£12.00	£13.00	per request
	Flour and Flour Products	Moisture, crude, fibre	£62.00	£68.00	per request
		Protein	£12.00	£13.00	per request
		Dietary fibre	£108.00	£118.00	per request
		Calcium, Iron	£64.00	£70.00	per request
Beverages					
	Cocoa and Cocoa Prod.	Fat and Milk Fat	£131.00	£144.00	per request
		Cocoa solids	£220.00	£242.00	per request
	Coffee and Tea	Moisture and Caffeine (Coffee)	£120.00	£132.00	per request
		Chicory/Fig extract (Coffee)	£55.00	£60.00	per request
		Ash AIA Extractives	£99.00	£109.00	per request
Cakes and Confectionery	Cakes and Confectionery	Fat and Butter Fat	£131.00	£144.00	per request
		Analytical Filth Test	£76.00	£83.00	per request
Milk and other Dairy Products					
	Liquid milk	Alcohol in Chocolate	£131.00	£144.00	per request
		Fat (Gerber), TS, FPD, Acidity	£59.00	£65.00	per request
		Fat (gravimetric), FPD, Acidity	£59.00	£65.00	per request
		Fat (gravimetric), TS, FPD, Acidity	£64.00	£70.00	per request
		Antibiotic residues	£48.00	£52.00	per request
		Detection of dairy sterilant/detergent	£48.00	£52.00	per request
	Cheese	Moisture, Fat	£48.00	£52.00	per request
		Detection of cow's milk in goat's cheese	£162.00	£178.00	per request
	Butter	Moisture, Fat, NFMS, salt	£57.00	£62.00	per request
	Other milk products	Moisture/TS fat in yogurt	£37.00	£40.00	per request
	Cream	Moisture, Fat	£37.00	£40.00	per request
Drinks					
	Wine	Total solids, fixed/volatile, acidities	£91.00	£100.00	per request
		Alcoholic strength	£70.00	£77.00	per request
		Sulphur Dioxide Preservative	£38.00	£41.00	per request
	Alcoholic Drinks	Alcoholic strength	£71.00	£78.00	per request
		Authenticity - Congeners	£118.00	£129.00	per request
	Fruit Juices	Refractometer solids, Fruit Juice Content	£91.00	£100.00	per request
	Soft Drinks	Refractometer solids, Fruit Juice Content	£91.00	£100.00	per request
		Sulphur Dioxide Preservative	£32.00	£35.00	per request
Eggs and Egg Products	Eggs and Egg Products	Fat, Egg Content	£205.00	£225.00	per request
Fish and Shellfish	Fish and Shellfish	Species via PCR	£178.00	£196.00	per request
		Extraneous Water-drip Technique	£59.00	£65.00	per request
		Cd, Pb, Cu, Zn, Hg	£75.00	£82.00	per request
		Fish Content (Stubbs and More)	£70.00	£77.00	per request
Nutritional Foodstuffs					
	Infant Food	Moisture, Fat, Protein, CHO, Energy	£64.00	£70.00	per request
		Nitrate/Nitrite Content	£64.00	£70.00	per request
		Metals Fe, Cu, Cd, Pb, Zn	£75.00	£82.00	per request

Product	Sub products	Analytical Determinants	2022/23 Charge	2023/24 Charge	Charged by		
Fruit and Vegetables							
Fruit	Fresh and Frozen	Diphenyl, o-Phenylphenol, thiabendazole	£118.00	£129.00	per request		
		Pesticide Residues Screen	£285.00	£313.00	per request		
	Processed Fruit Products	Fruit Content (NPK)	£80.00	£88.00	per request		
		SO2 in dried fruits	£37.00	£40.00	per request		
		Drained weight of Canned fruit	£37.00	£40.00	per request		
Vegetables	Fresh and Frozen	Pesticide Residues Screen	£290.00	£319.00	per request		
		Nitrate Content	£64.00	£70.00	per request		
	Canned and Processed	Salt and Drained Weight	£54.00	£59.00	per request		
		Tin and Iron Content	£59.00	£65.00	per request		
			Nutritional Assessment	£108.00	£118.00	per request	
			Protein Content	£11.00	£12.00	per request	
		Metals Fe, Cu, Cd, Pb, Zn	£75.00	£82.00	per request		
Ice Cream and Desserts							
Ice Cream and Desserts	Ice Cream	Fat and Milk Fat	£118.00	£129.00	per request		
		Fat, NFMS	£91.00	£100.00	per request		
	Desserts	Fat, Protein, Sugars	£167.00	£183.00	per request		
Meat, Game and Poultry							
Meat	Fresh and Frozen	Moisture, Fat on minced meats	£37.00	£40.00	per request		
		Species identity rPCR	£162.00	£178.00	per request		
		HADH Activity	£102.00	£112.00	per request		
		Sulphur Dioxide Preservative	£37.00	£40.00	per request		
	Meat Products	Meat Content (Stubbs and More)	£70.00	£77.00	per request		
		Meat Content (Hydroxyproline)	£140.00	£154.00	per request		
		Nitrate and Nitrite in Cured Meats	£60.00	£66.00	per request		
		Salt and Phosphorus in Cured Meats	£97.00	£106.00	per request		
		Sulphur Dioxide Preservative	£37.00	£40.00	per request		
		Total Volatile Bases (N)	£48.00	£52.00	per request		
		Rancidity Assessment	£54.00	£59.00	per request		
		Meat Content (Stubbs and More)	£70.00	£77.00	per request		
				HADH Activity	£102.00	£112.00	per request
				Total Volatile Bases (N)	£48.00	£52.00	per request
		Rancidity Assessment	£59.00	£65.00	per request		
Game							
Poultry	Fresh and Frozen	HADH Activity	£102.00	£112.00	per request		
		Total Volatile Bases (N)	£48.00	£52.00	per request		
		Rancidity Assessment	£59.00	£65.00	per request		
	Poultry Meat Products	Meat Content (Stubbs and More)	£70.00	£77.00	per request		
		Monosodium Glutamate	£86.00	£94.00	per request		
Restaurant Take Away Meals	Cooked Meat Species rPCR	£162.00	£178.00	per request			
Other							
Other	Soups	Tomato Content	£81.00	£89.00	per request		
		Fat and Milk Fat proportions	£129.00	£142.00	per request		
	Condiments	Acidity, AOV, Iodine value	£118.00	£129.00	per request		
		Howard Mould Count	£81.00	£89.00	per request		
	Food Supplements	Vitamins (A, B1, B2, B6, C, E)	£416.00	£458.00	per request		
		Minerals	£48.00	£52.00	per request		
		Dietary fibre	£97.00	£106.00	per request		
		Protein	£11.00	£12.00	per request		
	Oils and Fats	Rancidity Assessment	£54.00	£59.00	per request		
		Fatty Acid Profile	£113.00	£124.00	per request		
		Vitamins (A, B1, B2, B6, C, E)	£416.00	£458.00	per request		
	Honey and Honey Products	Refractometer solids, Diastatic Activity	£135.00	£148.00	per request		
		Pollen Spectrum and HMF	£151.00	£166.00	per request		
		Sugars Profile by HPLC	£135.00	£148.00	per request		
	Preserves	Refractometer Solids and Fruit Content	£113.00	£124.00	per request		
		Sorbitol	£113.00	£124.00	per request		
	Allergens	peanut, almond, casein, egg, gluten (all other spruce on re	£81.00	£89.00	per request		
	Sugar	Polarimetry and Sulphated Ash	£97.00	£106.00	per request		
Miscellaneous							
Miscellaneous	Food Bacteriology	TVC's at 22/30/37 deg C	£9.00	£9.00	per request		
		Total Coliforms and E. coli	£22.00	£24.00	per request		
		Yeasts and Moulds	£22.00	£24.00	per request		
		Listeria Monocytogenes	£27.00	£29.00	per request		
		Salmonella	£27.00	£29.00	per request		
		Methylene	£32.00	£35.00	per request		
		Phosphatase Test	£32.00	£35.00	per request		
	PCR (for Honey)	Determination of Plant Specific Origin	£151.00	£166.00	per request		
		Quantitative PCR	£151.00	£166.00	per request		

Product	Sub products	Analytical Determinants	2022/23 Charge	2023/24 Charge	Charged by
Imported Food and Feed (Manchester Airport)	EC669/2009	Aflatoxins	£75.00	£82.00	per request
		Cadmium and Lead	£59.00	£65.00	per request
		Ochratoxin A	£75.00	£82.00	per request
		Pesticide residues analysed with Multiresidue methods based on GC-MS and LC-MS	£290.00	£319.00	per request
		Pesticides: methomyl and oxamyl	£221.00	£243.00	per request
		Pesticides: Amitraz	£136.00	£149.00	per request
		Organo-phosphorus Pesticide Residues	£290.00	£319.00	per request
	2008/289/EC	Genetically Modified Organism (GMO) 'Bt63' in rice products from China	subcontracted analysis price on request	subcontracted analysis price on request	per request
	EC 1152/2009	Aflatoxin Contamination	£151.00	£166.00	per request
	EC 284/201	Polyamide and Melamine Plastic kitchenware from China	£518.00	£570.00	per request
	EC 284/2012	Feed and Food from Japan (Radiation)	£102.00	£112.00	per request
		Courier Cost	Included	Included	
		Any extra charges for weekend and public holiday work	Where samples are taken on a Friday, we operate on a Saturday and charge an extra 30%, if the sample needs to be collected on a Sunday, there will be an additional £100 courier charge	Where samples are taken on a Friday, we operate on a Saturday and charge an extra 30%, if the sample needs to be collected on a Sunday, there will be an additional £100 courier charge	per request
Agriculture					
	Sample Preparation	NOTE: All samples which are not prepared before testing will be subject to a preparation fee. All affected samples have been marked by an *.	£35.00	£38.00	per request
Feedingstuffs	Agriculture Act	Oil*	£54.00	£59.00	per request
		Protein*	£10.00	£11.00	per request
		Oil and Protein*	£64.00	£70.00	per request
		Moisture, Oil, Protein, Fibre, Ash*	£140.00	£154.00	per request
		Copper*	£54.00	£59.00	per request
		Magnesium*	£54.00	£59.00	per request
		Sugars*	£37.00	£40.00	per request
		Urea*	£81.00	£89.00	per request
		NCD and Energy*	£64.00	£70.00	per request
		Aflatoxins*	£151.00	£166.00	per request
		Calcium and Phosphorus*	£59.00	£65.00	per request
		Water soluble chloride*	£37.00	£40.00	per request
		Mould evaluation*	£16.00	£17.00	per request
		Vitamin A*	£129.00	£142.00	per request
		Vitamin E*	£129.00	£142.00	per request
		Speciation by rPCR	£162.00	£178.00	per request
		Metal contamination Cd, Cr, Cu, Pb, Ni, Zn*	£81.00	£89.00	per request
		FSA Suite 1 Vitamin A, Pb, As*	£189.00	£208.00	per request
		FSA Suite 2 Vitamin A and E, Pb, As, Cd, Hg, Aflatoxins*	£275.00	£302.00	per request
		FSA Suite 3 dioxins and dioxin-like PCBs*	£648.00	£713.00	per request
Bacteriological examination (Salmonella)*	£27.00	£29.00	per request		
Propionic acid*	£86.00	£94.00	per request		
Fertilisers		Total Nitrogen	£59.00	£65.00	per request
		Ammoniacal Nitrogen	£59.00	£65.00	per request
		Nitric Nitrogen	£59.00	£65.00	per request
		Total P2O5	£70.00	£77.00	per request
		P2O5 soluble in NAC/water	£70.00	£77.00	per request
		P2O5 soluble in water	£70.00	£77.00	per request
		Potassium oxide soluble in water	£64.00	£70.00	per request
		Magnesium	£54.00	£59.00	per request
		Other nutrients - each	£54.00	£59.00	per request

Product	Sub products	Analytical Determinants	2022/23 Charge	2023/24 Charge	Charged by
Environmental/Forensic					per request
Air sample analysis		20% v/v TEA in water method (THIS PRICE IS FOR THE NO2 TEST, FOR THE FULL NOX SUITE, SEE THE PRICE BELOW)			
	NOX Passive Diffusion Tubes (no2 only)		£4.50	£5.00	per request
	Dust in air		£14.50	£16.00	per request
	Full NOX Passive Diffusion Tubes	20% v/v TEA in water method	£19.00	£20.00	per request
	Chemical (dust)		£27.00	£29.00	per request
	Gravimetric (dust)		£13.00	£14.00	per request
	Microscopy (dust)		£16.00	£17.00	per request
	Asbestos	in ambient air and in dust	£26.00	£28.00	per request
	Heavy metals	including Benzene	£54.00	£59.00	per request
Soil and Vegetation	Chemical Contamination	*This will be based on an hourly rate	£54.00	£59.00	per request
	Microbial and Insect infestation	* This will be charged on a per hour basis	£54.00	£59.00	per request
Waters	Private Water Regs 2009: Check Monitoring	Ammonia, pH, Conductivity, Colour, Turbidity Iron, Manganese, Nitrate, Nitrite, Aluminium	£49.00 £48.00	£53.00 £52.00	per request per request
		Total Coliforms, E. coli, Colony Count at 22 and 37 deg C	£27.00	£29.00	per request
		Clostridium Perfringens	£21.00	£23.00	per request
	Private Water Regs 2009: Audit Monitoring	E. coli and Enterococci	£27.00	£29.00	per request
	Additional Parameters: Drinking Water				per request
	General Water Quality	Lead in water	£7.00	£7.70	per request
		pH, Conductivity, Ammonia, Nitrate, Nitrite, Sulphate, Chloride, Fe, Mn, Al, Pb, Cu, Zn, Cd, Ca, Na, Mg, Total Hardness, Alkalinity, Colour, Turbidity, TOC, Taste, Odour, Total Coliforms, E. coli.	£108.00	£118.00	per request
	Routine/Complaint analysis				
	Water Microbiology	Total Coliforms, E. coli	£22.00	£24.00	per request
		Total Coliforms, E. coli, TVC 48 hr at 37 deg C, TVC 72 hr at 22 deg C	£27.00	£29.00	per request
	Swimming Pool Water Micro				
	Individual Parameters	5-day BOD	£27.00	£29.00	per request
		Oxidisability	£19.00	£20.00	per request
		Total Solids	£32.00	£35.00	per request
		Suspended Solids	£19.00	£20.00	per request
		Dissolved Solids	£19.00	£20.00	per request
		Alkalinity	£11.00	£12.00	per request
		TOC	£15.00	£16.00	per request
		Ammonia (Distilled)	£11.00	£12.00	per request
		Ammonia (Colorimetric)	£22.00	£24.00	per request
		Detergents (Qual)	£11.00	£12.00	per request
		Dissolved Methane	£48.00	£52.00	per request
		Toxic Metals	£27.00	£29.00	per request
		Alkali Metals	£27.00	£29.00	per request
		Dionex	£19.00	£20.00	per request
		Turbidity	£7.00	£7.70	per request
		Colour	£7.00	£7.70	per request
		Free Chlorine	£16.00	£17.00	per request
		COD	£22.00	£24.00	per request
		pH	£6.00	£6.60	per request
		Conductivity	£6.00	£6.60	per request
Effluents		5-day BOD	£27.00	£29.00	per request
		COD	£22.00	£24.00	per request
		Suspended Solids	£19.00	£20.00	per request
		Ammonia	£11.00	£12.00	per request
		Oil and Grease	£11.00	£12.00	per request
		Chloride/Nitrate	£19.00	£20.00	per request
		Metals Pb, Cd, Cr, Cu, Ni, Zn, Fe, Mn	£78.00	£85.00	per request
		Tip Leachates (Includes As, Cd, Cr, Cu, Fe, Pb, Mn, Hg, Ni, Zn, Nitrate, Nitrite, Sulphate, pH, Free ammonia, COD, Chloride, Conductivity	£108.00	£118.00	per request
		Septic Tank Spillage Parameters	£22.00	£24.00	per request
		Nitrate/Chloride	£19.00	£20.00	per request

Product	Sub products	Analytical Determinants	2022/23 Charge	2023/24 Charge	Charged by
Consumer Protection (price on request for all subcontracted testing)	Pencils and Graphics	Paint film migration tests for metals Pb, Cd, Cr	£37.00	£40.00	per request
		Crayons migration tests	£37.00	£40.00	per request
	Glazed Ceramics	Leachable Pb and Cd	£48.00	£52.00	per request
		Vitreous Enamel-ware	Leachable Pb and Cd	£48.00	£52.00
	Cooking Utensils	Lead content	£48.00	£52.00	per request
		Cosmetics	Soluble metals Cd,Cr, Pb	£37.00	£40.00
			Sunscreens (SPF)	£810.00	£891.00
	Nickel Products	Ni release	£64.00	£70.00	per request
	Materials and Articles in Contact with Food	Plastics for single use - water based simulants	£115.00	£126.00	per request
		Plastics for single use - Olive oil	£425.00	£467.00	per request
		Plastics for repeat use - water based simulants	£155.00	£170.00	per request
		Plastics for repeat use - Olive oil	£481.00	£529.00	per request
	Toys (Safety) Regulations to BS EN71 (2005)	Full tests	£129.00	£142.00	per request
		Paint film migration tests for metals Pb, Cd, Cr	£37.00	£40.00	per request
		Flammability tests	£37.00	£40.00	per request
Trade Descriptions	Coal	Proximates	£129.00	£142.00	per request
		Calorific Value	£64.00	£70.00	per request
	Timber	Preservative Chemicals	£259.00	£285.00	per request
		Mould Identification	£64.00	£70.00	per request
	Petroleum	Water - KF	£81.00	£89.00	per request
		Cold Filter Plug Point of Diesel	£94.00	£103.00	per request
		Flash point	£75.00	£82.00	per request
		GC/MS for adulterants	£129.00	£142.00	per request
		Paraffin	£129.00	£142.00	per request
		Metallurgical Examinations	For metal type and quality	£81.00	£89.00
Low Level Gamma Radiation. NB. You may wish to provide this service under an annual charge basis below.					per request
Low Level Gamma Radiation Monitoring (food or environmental samples)			£94.00	£103.00	per request
Non-analytical Costs	Fee (£)	Unit			
Court Appearances	100	per hour	£108.00	£118.00	per request
Site Visits	85	per hour	£91.00	£100.00	per request
Asbestos					
Identification (Bulk Sample Analysis)	24 hour turnaround		£32.00	£35.00	per request
	48 hour turnaround		£27.00	£29.00	per request
	2-5 day turnaround		£22.00	£24.00	per request
Bulk Sample extraction (incl analysis & report)			£162 (+£11 for each additional sample)	£178 (+£12 for each additional sample)	per request
Management survey			Min Charge £324	Min Charge £356	per request
Refurbishment/demolition			Min charge £378	Min charge £416	per request
Risk Monitoring survey			£64 ph	£70 ph	per request
Reassurance Monitoring			£259 (based on 6 air tests)	£285 (based on 6 air tests)	per request
Clearance testing			£486(based on a full day)	£486(based on a full day)	per request
Personal Monitoring			£86.00	£95.00	per request
					per request
Lancashire Renewables	Odour Monitoring (both sites)		£634 p.m.+ hrly rate of call out officer	£698 p.m.+ hrly rate of call out officer	per request

Adult Social Care Fees and Charges

Service/ Charge	Description	Type of Fee & Charge (Statutory / Discretionary)	Charge for 2022/23	Charge for 2023/24	Charged by
Weekly Residential Care for Adults - Long and Short Stay (including External, all client groups)					
	Residents – all age groups – Short Stay and Long Stay (capital savings over £23,250)	Statutory	Full Cost	Full Cost	Charge based on financial assessment
	Residents Age 18 to 59 – Short Stay and Long Stay (capital savings under £23,250)	Statutory	subject to a financial assessment, charged a contribution towards the actual costs of care	subject to a financial assessment, charged a contribution towards the actual costs of care	Charge based on financial assessment
	Residents Age over 60 – Short Stay and Long Stay (capital savings under £23,250)	Statutory	subject to a financial assessment, charged a contribution towards the actual costs of care	subject to a financial assessment, charged a contribution towards the actual costs of care	Charge based on financial assessment
Care Act - New Charges in accordance with Act - charges per care package					
	Brokerage Fee (one off admin fee if LCC arranges care for self funders)	Discretionary	£295.00	£324.00	Charge based on financial assessment
	Deferred Payment Fee (one off admin fee if LCC agrees to secure charges against property)	Discretionary	£850.00	£935.00	Charge based on financial assessment
	Deferred charge interest rate (updated 6 monthly)	Discretionary	1.45%	3.18%	Charge based on financial assessment
	Appointeeship annual fee	Discretionary	£520.00	£572.00	Charge based on financial assessment
Day Care for Adults – Charges for Refreshments					
	Midday Meal	Discretionary	£2.70	£3.00	per item
	Slice of Cake or Similar	Discretionary	£0.60	£1.00	per item
	Sandwich (take home tea)	Discretionary	£1.90	£2.10	per item
Internal Day Care for Adults – Standard Daily Charge (Exclusive of Meals)					
	standard day	Discretionary	£41.00	£45.20	Charge based on financial assessment
	Standard day with transport	Discretionary	£44.90	£49.50	Charge based on financial assessment
	Standard day with Dementia care	Discretionary	£71.80	£79.20	Charge based on financial assessment
	Standard day with dementicare including transport	Discretionary	£75.60	£83.40	Charge based on financial assessment
Home Care – Hourly rate					
	Hourly rate all clients (external provision only)	Discretionary	£17.05	£20.00	Charge based on financial assessment
Meals Taken by Staff & Public - Normal Vat rules apply					
	Midday Meal	Discretionary	£2.70	£3.00	per item
	Slice of Cake or Similar	Discretionary	£0.60	£0.70	per item
	Sandwich	Discretionary	£1.90	£2.10	per item
Shared Lives - Management Fees to other Local authorities					
	Shared Lives	Discretionary	assessed charge	assessed charge	Charge based on financial assessment

Customer Access - Fees and Charges

Service/ Charge	Description	Type of Fee & Charge (Statutory / Discretionary)	Charge for 2022/23	Charge for 2023/24	Charged by
Blue badges – (New & Renewal)	Blue Badge	Statutory	£10.00	£10.00	invoice

Childrens Services - Fees and Charges					
Service/ Charge	Description	Type of Fee & Charge (Statutory / Discretionary)	Proposed charge for 2022/23	Proposed charge for 2023/24	Charged by
S20 Child Care costs	Based on financial assessment and actual costs	Discretionary	Based on financial assessment and actual costs	Based on financial assessment and actual costs	N/A

Facilities Management - Fees and Charges

Charging Scheme for Sessional Use Hire 2023/24

1. New facilities will be added to the table as and when appropriate.
2. Is only chargeable for Category B and C and the term "Facilitating Premises Use Outside of Operating Hours" refers where the County Council has to provide an employee to open and close the premises outside of normal operating hours.
3. The charge of £4.50 for Admin is for each individual sessional use/hire and is for arranging the letting. It is only applicable for Category B and C.

Type of Charge (See Note 1 below)	Category A - Free Of Charge Use	Category B - Normal Rate			Category C - Market Rate	Additional Charge for Facilitating Premises Use outside of Operating Hours on First hour only (See Note 2 below)	Additional Charge for Admin on First hour only (See Note 3 below)
		Rental & Running Costs (Gross Charge) per hour	Rent Subsidy (To be Deducted from Gross Charge) per hour	Normal Rate Less Rent Subsidy (Net Charge) Hourly Charge per hour			
Room up to 20m2	No Charge	£6.00	£3.00	£3.00	£6.00	£17.50	£4.50
Room 20-30m2	No Charge	£9.00	£4.50	£4.50	£9.00	£17.50	£4.50
Room 30-50m2	No Charge	£14.00	£7.00	£7.00	£14.00	£17.50	£4.50
Room 50 -100m2	No Charge	£17.00	£8.50	£8.50	£17.00	£17.50	£4.50
Room101m2 or more	No Charge	£23.00	£11.50	£11.50	£23.00	£17.50	£4.50
Sports Hall (adult group)	No Charge	£38.00	£0.00	£38.00	£38.00	£17.50	£4.50
Sports Hall (junior group)	No Charge	£30.00	£0.00	£30.00	£30.00	£17.50	£4.50
Kitchen and Coffee Bar	No Charge	£8.00	£4.00	£4.00	£8.00	£17.50	£4.50
Multi Use Games Area	No Charge	£24.00	£0.00	£24.00	£24.00	£17.50	£4.50
All Weather Pitch (adult group)	No Charge	£46.00	£0.00	£46.00	£46.00	£17.50	£4.50
All Weather Pitch (junior group)	No Charge	£37.00	£0.00	£37.00	£37.00	£17.50	£4.50
Playing Field	No Charge	£9.00	£6.50	£2.50	£9.00	£17.50	£4.50

The Exchange - Conferencing Suite

		22/23 Charge	Charge 2023/24
Room Booking			
Savoy Suite 1 & 2 Combined - Full Day	Discretionary	500.00	550.00
Savoy Suite 1 & 2 Combined - Half Day	Discretionary	300.00	330.00
Savoy Suite 1- Full Day	Discretionary	300.00	330.00
Savoy Suite 1 - Half Day	Discretionary	200.00	220.00
Savoy Suite 2- Full Day	Discretionary	300.00	330.00
Savoy Suite 2 - Half Day	Discretionary	200.00	220.00
Ribble Suite - Full Day	Discretionary	225.00	245.00
Ribble Suite - Half Day	Discretionary	175.00	190.00
Ribble Suite - Hourly Rate	Discretionary	50.00	55.00
Albion Suite - Full Day	Discretionary	225.00	245.00
Albion Suite - Half Day	Discretionary	175.00	190.00
Albion Suite - Hourly Rate	Discretionary	50.00	55.00
Jordan Suite - Full Day	Discretionary	225.00	245.00
Jordan Suite - Half Day	Discretionary	175.00	190.00
Jordan Suite - Hourly Rate	Discretionary	50.00	55.00
Arthur Suite - Full Day	Discretionary	225.00	245.00
Arthur Suite - Half Day	Discretionary	175.00	190.00
Arthur Suite - Hourly Rate	Discretionary	50.00	55.00
Exchange Room 2 - Full Day	Discretionary	100.00	110.00
Exchange Room 2 - Half Day	Discretionary	75.00	80.00
Exchange Room 2 - Hourly Rate	Discretionary	25.00	25.00
Exchange Room 3 - Full Day	Discretionary	100.00	110.00
Exchange Room 3 - Half Day	Discretionary	75.00	80.00
Exchange Room 3 - Hourly Rate	Discretionary	25.00	25.00
Exchange Room 4 - Full Day	Discretionary	100.00	110.00
Exchange Room 4 - Half Day	Discretionary	75.00	80.00
Exchange Room 4 - Hourly Rate	Discretionary	25.00	25.00
Exchange Room 5 - Full Day	Discretionary	100.00	110.00
Exchange Room 5 - Half Day	Discretionary	75.00	80.00
Exchange Room 5 - Hourly Rate	Discretionary	25.00	25.00
Exchange Room 6 - Full Day	Discretionary	100.00	110.00
Exchange Room 6 - Half Day	Discretionary	75.00	80.00
Exchange Room 6 - Hourly Rate	Discretionary	25.00	25.00
Exchange Room 7 - Full Day	Discretionary	100.00	110.00
Exchange Room 7 - Half Day	Discretionary	75.00	80.00
		22/23 Charge	Charge 2023/24

Room Booking			
Exchange Room 7 - Hourly Rate	Discretionary	25.00	25.00
Exchange Room 8 - Full Day	Discretionary	125.00	135.00
Exchange Room 8 - Half Day	Discretionary	90.00	95.00
Exchange Room 8 - Hourly Rate	Discretionary	25.00	25.00
Exchange Room 9 - Full Day	Discretionary	150.00	165.00
Exchange Room 9 - Half Day	Discretionary	100.00	110.00
Exchange Room 9 - Hourly Rate	Discretionary	35.00	35.00
Car Parking			
Arthur Street Car Park 0-2 hours	Discretionary	1.70	1.70
Arthur Street Car Park 2-4 hours	Discretionary	3.40	3.40
Arthur Street Car Park 4 hours +	Discretionary	4.20	4.20
Registrars Car Park 0-1 hour	Discretionary	1.00	1.00
Registrars Car Park 1-2 hours	Discretionary	1.70	1.70